



Building Relationships. Creating Healthy Communities.

Internship Title: Immigrant Justice Partnerships Intern

Supervisory Relationship: Capacity Building Program Manager, Immigrant Justice Partnerships

Organization General Description: The Resurrection Project (TRP) is a 501(c)(3) community-based organization. Founded by a coalition of Pilsen churches in 1990, TRP builds trusting relationships to educate and propel individuals, immigrants and families to achieve their social and economic aspiration, stable homes and equitable participation in their community. The organization primarily serves low and moderate-income families in Pilsen, Little Village, Back of the Yards, and Melrose Park.

Department Description: The goal of TRP's Immigrant Justice Department is to provide opportunities for authentic local immigrant leadership, to offer holistic community-based immigration legal services, and to work in coalitions to expand access to legal representation.

Internship Duties and Responsibilities:

- Assist Program Managers with:
 - Creating resources such as flyers, graphics or other material on immigration policy.
 - Compiling up-to-date information and contact list on elected officials and organizational districts.
 - Maintaining up-to-date organizational and referral directory for partner organizations.
 - Managing social media platforms and website for Illinois Access to Justice and Chicago's Legal Protection Fund.
 - Organizing grant recipients to quickly respond to changes in immigration policy and enforcement.
 - Event planning, coordination and execution.
- Complete a special interest project designed by intern and supervisor during internship.
- Support TRP's Immigrant Justice Legal Clinic staff in preparing DACA renewal applications.
- Participate in community events hosted by other TRP departments.
- Support and participate in public education workshops regarding important issues facing the immigrant community.
- Remain updated on current developments in immigration law, policies, and trends in Illinois.
- Maintain confidentiality.
- Perform other duties as assigned.

Interns will build skills in:

- Public speaking
- Facilitating activities and meetings
- Event planning
- Relationship and coalition building
- Reviewing data
- Creating materials
- Using Canva
- Time management

- Utilizing social media
- Spanish language skills

Essential Knowledge and Skills:

- Bilingual in English and Spanish required.
- Desire to learn about immigration law and policy.
- Strong people and intercultural skills required.
- Proficient knowledge of MS office and internet required.
- Prior knowledge or experience immigration law and policy not necessary.

Duration of Internship & Time Commitment

- Internship cycle is from January 22, 2024 – June 14, 2024.
- 15 - 20 hours per week.

Compensation: If funding is not provided by university or college, interns are eligible for up to a \$1,200 stipend per month of internship.

Application Instructions: Only undergraduate student applicants will be considered. Please send a brief cover letter and resume by e-mail with subject line “TRP Immigration Partnerships Internship” to Lilia Escobar at lescobar@resurrectionproject.org. Please include your school schedule and schedule of availability in your cover letter (i.e., days per week, hours per week). The last day to submit an application is Friday, December 8, 2023. No phone calls please.