

Staff Attorney, Domestic Violence Law Practice

The mission of the North Suburban Legal Aid Clinic (NSLAC) is to provide accessible, quality, equitable, free legal services in the areas of domestic violence, housing, and immigration to give low-income, at-risk community members access to justice and the opportunity to live productive and secure lives.

NSLAC is an 8-year-old dynamic nonprofit with a collaborative culture and the goal of becoming the model legal aid organization focused on suburban communities.

The Staff Attorney who joins our Domestic Violence Law Practice will be expected to assume the following responsibilities:

- Work closely with the Director of Domestic Violence Law Practice. Lead all phases of law practice, including intake and initial client interviews, drafting pleadings, engaging in discovery, taking depositions, drafting and briefing motions, appearing before the Lake and Cook County Domestic Violence Court for emergency orders and plenary hearings, and before the Lake and Cook County Family Court for motion hearings, trials and, if necessary, appeals.
- Work with immigration and housing attorneys if there are immigration or housing aspects of the case.
- Supervise, train, and support the professional growth of volunteer attorneys and legal interns.
- Build, manage, and maintain relationships with outside counsel and other legal advocacy community organizations.
- Collaborate with team to identify, develop, revise, and implement client intake systems, case management, litigation protocols and related systems.
- Develop and maintain relationships with local townships, DV agencies, shelters, stakeholders, or other external agencies.
- Ensure compliance with ethical rules and all applicable regulations.

Qualifications/Skills:

- J.D. and good standing to practice law in Illinois required.
- 1+ years in a family law practice with experience representing survivors of domestic violence.
- Bilingual English/Spanish preferred, but not required.
- Understanding of the NSLAC's public interest law/nonprofit mission.
- A demonstrated team-player with exemplary interpersonal skills in collaborating and communicating with others.
- Entrepreneurial spirit and the ability to work independently and manage your own case load.
- Ability to succeed in a fast-paced nonprofit start-up environment.

Salary: Competitive and commensurate with experience. Generous vacation policy. Health, dental, vision insurance, and 401(k) provided.

Interested candidates should submit their resume with the cover letter to info@nslegalaid.org.

NSLAC is an equal opportunity employer.